Edit Employee Record Test Cases

1. **Name:** Finding name in PIM Employee List and opening edit page.

**Setup**: Pull up employee list in PIM to find Joshua D Schwass. Click on the name to open edit page.

**Step #1:** In PIM under Employee List scroll to find the name Joshua D Schwass. Click on name to open edit field.

**Expected Result**: Edit Field opens.

**Teardown**: Nothing. Remain on page.

1. **Name:** Enable to edit.

**Setup:** Enable to edit by pressing Edit button enabling text fields to edit.

**Step #1**: Locate green edit button on personal details page and click to open all text fields enable to edit (Turn from grey to white).

**Expected Result:** Text fields are enabled to edit (Turn from grey to white).

**Teardown**: Nothing. Remain on page.

1. **Name:** Change first name.

**Setup:** Change first name in first name text field to Josh.

**Step #1:** Click on first name text field and change Joshua to Josh. Then tab to middle name.

**Expected results:** Joshua should now be Josh in first name text field.

**Teardown**: Nothing. Remain on page and in Middle name text field.

1. **Name:** Change middle name.

**Setup:** Change middle name to no initial.

**Step #1:** Click on middle name text field and delete the letter D and tab to last name.

**Expected Results:** Middle name text field should be empty.

**Teardown**: Nothing. Remain on page and in last name text field.

1. **Name:** Change last name

**Setup:** Change last name from Schwass to Schwas.

**Step #1:** Click on last name and type Schwas and tab to Employee ID

**Expected Results:** Schwas should remain in last name text field.

**Teardown**: Nothing. Remain on page and in employee ID text field.

1. **Name:** Change ID #

**Setup:** Change ID# to 0002.

**Step #1:** click on Employee ID text field and change 0001 to 0002. Tab to Other ID.

**Expected Results:** Employee ID should read 0002.

**Teardown**: Nothing. Remain on page and in Other ID text field.

1. **Name:** Change Other ID.

**Setup:** Change Other ID to 0002.

**Step #1:** click on Other ID text field and change 0002 to 0001. Tab to Driver’s License Number text field ld.

**Expected Results:** Employee ID should read 0002.

**Teardown**: Nothing. Remain on page and in Driver’s License text field.

1. **Name:** Add drivers license number.

**Setup:** Add 121709 to Driver’s License Text Field.

**Step #1:** Click in the Driver’s License Number text field and enter 121709 and tab to License Expiry Date text field.

**Expected Results:** Drivers License Number Field should read 121709.

**Teardown:** Nothing. Remain on page and in License Expiry Date text field.

1. **Name:** Enter an expiration date.

**Setup:** Enter 2020/12/06 in Expiry Date Text Field.

**Step #1:** Click on Expiry Date text field and use calendar to enter 2020/12/06. Press tab

**Expected Results:** Expiry Date Text Field should read 2020/12/06

**Teardown:** Nothing. Remain on page and in License Expiry Date text field

1. **Name:** Select gender

**Setup:** Select Male for gender

**Step #1:** Locate Male and Female buttons. Click on male button to highlight BLUE

**Expected Results:** Male button is highlighted in BLUE.